Randolph Township Trustees Regular Meeting, Thursday June 25, 2015

Chairman Sue White opened the meeting at 7:00 p.m. with the pledge. Sue stated that she reviewed the previous meeting draft minutes and found them to be accurate. She asked if there were any corrections or additions. Mike moved to accept the previous meeting minutes as written. Roger seconded. RCV: Roger – yes; Mike – yes; Sue – yes. Present: Trustees Sue White, Roger Klodt, Mike Lang, FO Mary Rodenbucher, L. Klodt, E. Myrla, D. Rice, W. Eversole, C. Guthier, C.Hylton, D. Hylton, J. Francis, J. Lampe, V. McKay,

Old Business

Mike brought up the issue of closing the Fairground Road Park. There was discussion about closing the park by removing the light and blocking the driveways. Mike reported that the A/C in the SC/CC is about four degrees off. There was discussion about the A/C unit. Mike also reported that the A/C unit at the Administration Building/Road Garage was replaced. Walt asks who owns park on Fairground Road. Mike responded that the land/park was deeded to the township. We are limited as to what can be done. Walt asked about keeping it open. Mike stated that the park really is not used. When the Lions Club and Garden Club worked on the park the bushes were stolen twice. At one time there was a stockpile of wood chips which were also stolen. Mike commented that a group of college students with the help of the Road Department cleaned up the park by installing culverts, bridges, and paths. Unfortunately it was washed away with a torrential rain. Walt asked about the liability and the possibility of having the school take care of it. Mike stated that vandalism is a big issue. Mike further commented that it requires constant maintenance. It is very wet in the front portion of the park. Mike feels we should say it is a park but not do anything with it. The people that originally deeded it off could not do anything. Virginia stated that it is a bird sanctuary. There was discussion of how the property was acquired. KSU did not want it so an audubon group took it over. The Audubon group deeded the Beverly Bird Sanctuary to the township. Mike stated that it is better for the township to maintain the School Park and Moyer Field which are used often by the community.

Roger received a call from Bill Steiner looking for people to be part of a study group evaluating drop off centers. Roger volunteered. Sue received a call about a donation bin at the recycle center for clothing. She will have the individual speak at our next meeting.

Sue stated that two changes are needed to our Township Employee Handbook. The amendment pertains to the Zoning Inspector job description and the addendum is necessary per the Affordable Care Act (ACA) regarding Lactation Breaks. Sue so moved to accept the changes to the Township Employee Handbook. Mike seconded. RCV: Roger – yes; Mike – yes; Sue – yes.

New Business

Mike made a motion to place the 2.0 mill Road Levy on the November ballot which will generate $203,000 based on the current assessed valuation of the township of $103,695,960. Sue seconded. Discussion: Roger clarified that it is a renewal. Mike responded that it is a renewal for five years. RCV: Roger – yes; Mike – yes; Sue – yes. Resolution attached.

Sue brought up for discussion calls regarding dead animals in the township. Sue asked who handles these issues. Mike stated that if it is in road right-of-way the township should take care of it. Sue stated that it is on private property and feels the Health Department should take care of it. Roger stated that various entities wanted our help to go on private property to remove the carcass. Mike stated that there are avenues to remove the carcass. Sue explained the situation and stated that it is clearly a Health Department issue. Mike commented that while it is technically a health issue, the township has a moral and civil obligation to help our residents. While we normally deal with zoning issues; this poses a true health issue. Sue asked what should be done. Mike is upset with some agencies that are unwilling to engage with residents to take care of problem. Sue feels we should do what we can do. Sue received several calls that clearly fall under the Health Department. Sue has been in contact with Commissioner Maureen Frederick. A new director will be appointed shortly and will establish a direct line of communication with townships.

Mary requested Denise Smith at the Portage County Prosecutor's Office to review the Zoning Inspector job description amendment. Denise stated that it was appropriate. Denise also reviewed the Township Handbook

and commented that it is very thorough. She recommended the addendum due to the Affordable Care Act (ACA) for Lactation Break

Mary reported that she received information regarding our health insurance renewal. We are looking at a 16.59% increase. Mary spoke to our representative at Burnham & Flower who stated she is already seeking other quotes. We do not need to complete the yearly health review since the ACA eliminated health questionnaires.

Mary reported that she submitted the OTARMA Loss Report for the stolen A/C unit. We have received payment less our deductible.

Mary requested a motion to appropriate receipts 125– 138 totaling $13,419.63 and to pay warrants 36335 - 36402 and EFTs/Vouchers 225 – 274 totaling $46,774.93. Roger so moved. Sue seconded. RCV: Roger – yes; Mike – yes; Sue – yes.

Larry presented the Road Department report. Larry reported on road maintenance and mowing. The Road Department along with four fire personnel, have been crack sealing when the weather is favorable. The salt is scheduled. Scott Horning reported water across from the Wilmot farm. There was discussion about the flow and possible solutions. The salt shed is scheduled for completion by the end of July. Larry received a request about underground crypts in the cemetery. Larry explained how the crypt is installed. Mike feels we need to research it since we may not have the equipment for the depth that is needed. There is also a safety issue with a possible cave-in due to the depth. Mike would like to continue discussion at a future meeting. Larry will check with other cemeteries but feels we are not set up for this request.

Erin presented the Zoning Report. Five permits were issued. Erin stated that the Zoning Permit, Conditional Use Permit, and Variance requests and their respective checklists have been placed on the township's website. The ZC has continued discussion regarding the proposed map changes and text amendments. The next ZC meeting will be on July 22 at 7:00 p.m. A BZA hearing is scheduled for June 29 for the continuance of the Conditional Use request for 4026 Waterloo Road which was originally held on April 27. The next quarterly zoning meeting will be on July 6 at 7:00 p.m. in the CC. Erin reported that a letter was sent from Chris Meduri to the Eberly Road property operating as a VRBO. Chris recommended that the trustees approve a resolution authorizing the Prosecutor's Office to commence civil action. Sue moved to authorize the Portage County Prosecutor's Office to commence civil action against the property located at 3940 Eberly Road. Mike seconded. RCV: Roger – yes; Mike – yes; Sue – yes. Resolution attached.

Mike read a letter from Chief Lang requesting $750 to complete painting projects around the fire station. Sue so moved. Mike seconded. RCV: Roger- yes; Mike – yes; Sue – yes.

Public Comment

Chuck asked if the township would get sued who takes care of lawsuit for township. Mike stated that we would initially engage with the Prosecutor's Office. If necessary we would then contact our insurance company who would appoint an attorney to handle the suit. Chuck asked about the payment. Mike commented that it depends on the outcome. Chuck asked who should be contacted about demolition work on a county road that is creating a big mess. Mike feels the Portage County Sheriff should be contacted.

Larry asked about the chippers that the county was disposing of. Roger has not heard anything. Mike thought the chippers were not in good shape we would investigate other avenues. Roger thought we were going to look at them.

With no further questions, the budget hearing adjourned at 7:34 p.m.

Susan White

Susan White, Chairman

Mary A. Rodenbucher

Mary A. Rodenbucher, Fiscal Officer