

Randolph Township Trustees Regular Meeting Thursday, May 8, 2014

Chairman Sue White opened the meeting at 7:00 p.m. with the pledge. Sue stated that she reviewed the previous meeting draft minutes and found them to be accurate. She asked if there were any corrections or additions. Mike moved to accept the previous meeting minutes as written. Roger seconded. RCV: Roger - yes; Mike - yes; Sue - yes. Present: Trustees Sue White, Roger Klodt, Mike Lang, FO Mary Rodenbucher, L. Klodt, G. Harrison, B. Murphy, M. Hyde, P. Hyde, J. Martell, M. Winters, J. Jenior, J. Francis, D. Goodyear, M. Stauffer, A. Wilson, D. Rice, R. Huth

**Old Business**

Roger reminded everyone about the township recycle day on May 10 at the Administration Building. Roger stated that will take appliances without freon and batteries. We received notification that the Climate Club cannot be here but if someone brings a computer or other electronic device we will try to accommodate them and pass it on the Climate Club.

Sue has received numerous phone calls about the house on 44 with the trash. She has called the several, people including the homeowner. The Portage County Health Department has been contacted and sent a letter to the homeowner. Sue spoke to Chris Meduri and unfortunately we have to follow rules and regulations and cannot go on the property. The Health Department gave the homeowner 21 days to clean it up or legal action will be taken. Doug stated some of it has been cleaned up. Sue is upset that the landlord does not live in Randolph or seems to care that we have to live with it. Sue promised to talk about the junk car issue in Paris Township. While there is nothing the ORC about junk cars the issue was grandfather to this specific property owner.

**New Business**

Mike reported that he, Roger, and Larry had a meeting with Laurie and Danny Warner and some Portage County Engineer representatives. Laurie explained some of the improvements they are planning at the store. They would like to work with the township and Engineer's Office to alleviate some of the water problems at the center of town. According to Mike, the Engineer's Office will put in new tile at the Randolph Inn and continue westbound which will help the water situation in center of town. The Road Department will clean the swail between the buildings and possibly install a catch basin. Mike stated we will cooperate with whatever the Engineer's Office needs.

Sue received a letter from the Portage County Health Department regarding an educational session about Meth Labs. Sue feels we should send someone from the RFD to attend. Matt stated we attend training every year. Sue spoke about an opening on the ZC. She asked one BZA member to change to the ZC to be in an advisory position to help Bruce. This person was uncomfortable changing. Sue suggested placing the opening on the board and on web site. Mike agrees. Roger asked if it is an alternate position. Sue stated that it was. She has a goal to do everything in the right way. She wants the ZC to work in an advisory capacity to the ZI to help with upcoming issues. Sue stated that she addressed some issues brought to her attention. Some still need to be addressed, but she assured everyone that they will be handled.

Mary presented the Portage County Sheriffs Office 2013 Annual Report and scrap tire collection events for anyone interested. Mary placed copies of the April bank reconciliation in the trustee's mailboxes. She asked if there were any questions. Sue moved to accept the April bank reconciliation. Roger seconded. RCV: Roger - yes; Mike - yes; Sue - yes.

Mary requested a motion to appropriate receipts 89 - 100 totaling \$11,142.47 and pay warrants 35395- 35427 and EFT/vouchers 116 - 135 totaling \$37,261.09. Sue so moved. Roger seconded. RCV: Roger - yes; Mike - yes; Sue — yes.

Larry presented the Road Department report. Larry reported on equipment repairs, road, building, and cemetery maintenance. Larry reported that the new JD tractor should be delivered by the end of the month. He stated that we need to come up with a reserve price for the Massey Ferguson 261 which will be placed on eBay. Mike sated that he will have something for the next meeting.

Roger presented the Fire Department report in Chief Lang's absence. Responses for April: EMS - 37; Fire - 5; MVC - 2; Inc - 7; Tests - 4 for a monthly total of 55 and YTD total of 190. Chief Lang reported on membership, training, and public relations. RFD and Atwater Fire Department met with high school students for both probationary and cadet membership potentials. They plan to provide a Viking Fire Academy for these potential new members which will be held June 18-21, 2014. Roger reported that we received notification that it is time to renew our ISO qualifications. Chief Lang is working to provide water to the center of town from East Manufacturing. In order to accomplish this task the RFD needs to purchase a piston relief valve. Two quotes were presented. Roger moved to appropriate no more than \$3,400 for the necessary equipment. Sue seconded. Discussion: Sue commented that it is obviously something we need and suggested asking the Lions Club for help. The Lions Club wants to help the township in any way they can. Mike suggested having Chief Lang send a letter to the Lions Club for this request. Roger recommended that we purchase the equipment and if the Lions Club chooses to make a donation we will gladly accept it. RCV: Roger - yes; Mike - yes; Sue - yes.

Roger thanked all who voted for the EMS levy. He appreciates the support of the community in passing the levy.

Sue presented the Zoning Report. Four permits were issued. Two permits are pending. There was one complaint about a wood burner burning after specified time frame according to zoning rule. A letter will be sent to address this complaint. The next ZC meeting will be on Wednesday, May 28 at 7:00 p.m. in the SC.

### **Public Comment**

Paul thanked the RFD for being there for the community and that it was his pleasure to support the department.

Gary stated that the Dollar Store in Atwater will host a food drive for the month of May.

John asked if there were any applicants for ZI ad. Sue stated that we received a several applications. Sue stated that we realized that it only took a few hours a week to handle the zoning issues. Sue is very pleased with the job Bruce and the Road Crew are doing with zoning and handling general phone calls. Sue explained at the Zoning Meeting that when the ZI was originally hired ZI it was with the understanding that the person was to obtain a CDL and help the Road Department. Unfortunately this did not happen. Sue stated that the Road Department does whatever they are asked to do. Sue did not see the need to hire someone part-time after reviewing the situation. Sue stated that a part-time position was offered to Dan, but he declined to accept it. Sue explained that they appointed Bruce as ZI for 90 days. John commented that he heard that the township was broke. Sue stated that we are not broke but we could not continue to have a full-time ZI. Sue explained that if we kept a full-time ZI we would have been in the red. She further explained that the trustees have taken voluntary pay cuts.

Dave does not understand why Bruce needs an assistant. Was anyone else who applied more qualified? Sue explained how she arrived at her decision. Mary took the ZI job right after Dan left and realized that the job did not take much time. She wants to make sure that the right thing is done. If it does not work out we will hire someone. Dave asked how hard it would be to get hold of him. Sue stated that Bruce is there through the week and checks the messages several times a day. Other communities have a ZI only a few hours a week. Sue is hoping to do things better than before. Certain people will agitate no matter what happens. We do not always know what needs addressed and she asked people to let us know what needs to be done.

With no further business, the meeting adjourned at 7:28 p.m.



Susan White, Chairman



Mary A. Pfodenbucher, Fiscal Officer